



ADMINISTRATION COMMITTEE AGENDA

APRIL 17, 2023

5:30 PM

- 1. Call to Order**
- 2. Approval of Minutes**
- 3. Community Safety and Security Committee Agenda**
- 4. Community Services Committee Agenda**
- 5. Infrastructure Committee Agenda**
- 6. Human Resources**
 - a. Summer Hours 2023
- 7. Information and Adjournment**

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
March 13, 2023
5:30 PM**

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	D. Godfrey A. Nemi W. Collins M. Grozio I. Myers C. Robins R. Wydysh	R. Updegrove D. Huntington K. Alexander P. Lopes J. Pitaressi M. Carney K. Schuler H. Soles	M. Filicetti, Sheriff D. Blackley, Public Defender D. LaRock, Probation L. Kelemen, Mental Health G. Meal, Public Works J. Gaston, Parks N. Allen, Engineering D. Timm, Refuse M. Bergman, Public Works D. Quinn, Public Works W. Flynn, Information Technology

EXCUSED: R. Bradt

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:40 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of February 13, 2023. The minutes were approved by A. Nemi. C. Robins seconded them. The minutes passed unanimously.

3. Economic Development

- a. Resolution for Modification and Extension of the Agreement with Niagara Tourism & Convention Corporation – W. Collins made a motion. I. Myers seconded it. Passed unanimously.

4. Community Safety and Security Committee Agenda

Resolutions:

NCSO CIR Electrical Construction Co. Contract Change Order No. 1
NCSO A&D Boivin Design Inc Sole/Single Source Designation for Purchase of Snow Tracks for Trucks
NCSO Expenditure of Cellular E911 Funds to Connect the Jail Tower Generator into the Alarm System
NCSO MCP Acquisition Corporation Contract Change Order No. 1
NCSO ANSI-ASQ National Accreditation Board, LLC Sole Source/Standardization for Forensic Lab Accreditation
NCSO Application for Highway Safety Grant
NCSO Application for Child Passenger Safety Grant
NCSO Application for Police Traffic Services Grant
NCSO Application for Walmart Community Grant
Public Defender's Office Accept Office of Indigent Legal Services (OILS) Distribution Grant

NIAGARA COUNTY ADMINISTRATION COMMITTEE
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Probation Budget Modification – Accept STSJP Funds for CBI Classes
Probation Budget Modification – Accept GIVE IX Supplemental Electronic Monitoring Funds
Niagara County Support for NYSAC and NYSCOPA Proposals to Improve Probation and
Alternatives to Incarceration Programs in New York State
Approval to Renew ATI CL-13A Funds for 2023-22

M. Grozio made a motion. D. Godfrey seconded it. Passed unanimously.

5. Infrastructure Committee Agenda

Resolutions:

Approval for Paint and Paper Shredding Events to be held at Niagara University, Niagara-Orleans BOCES, and Niagara SPCA
Approval for Household Hazardous Waste Events to be held at Newfane Highway, Lockport Town Hall/Highway, North Tonawanda DPW, and Approval for the Voucher Program
Approval for Solar Panel Rules and Regulations for Local Law No. 4 of 2021 for Acknowledgement and Assumption of Responsibility and Liability
Approval for Solar Panel Rules and Regulations for Local Law No. 4 of 2021 for Photovoltaic Module
Agreement between the County of Niagara and the Western New York Disc Golf Club
Agreement between the County of Niagara and the Olcott Fire Company Softball League
Agreement between the County of Niagara and the Lockport Soccer Club
Agreement between the County of Niagara and iRun WNY, Inc.
Agreement between the County of Niagara and Newfane Central School for the Newfane High School Band
Agreement between the County of Niagara and Niagara County Soil & Water for Environmental Field Days
Agreement between the County of Niagara and the Krull Olcott Development Committee and Olcott Fire Company for a Pirates Festival
Agreement between the County of Niagara and the Town of Wheatfield July 4th Fireworks
Agreement between the County of Niagara and Reelin' for a Cure
Agreement between the County of Niagara and Town of Wheatfield Summer Camp
Agreement between the County of Niagara and the Niagara Region Disc Golf Club
Agreement between the County of Niagara and the Burmaster Lake Environmental Committee
Agreement between the County of Niagara and the WNY PRISM Watercraft Inspection Stewardship Program
Budget Modification for Parks Department Golf Course Miscellaneous Fees
Parks Department Informational on Upcoming Seasonal Employment Opportunities
Award of Contract for Niagara County Courthouse HVAC Improvements Phase II – General Contractor
Award of Contract for Culvert Linings 2023
Slayton Settlement Road Survey Services Consultant Amendment No. 2
Slayton Settlement Road Pavement Investigation and Report Consultant Amendment No. 1
Resolution Rejecting Bids for the Wilson-Burt Road Bridge over Eighteen Mile Creek Rehabilitation Project
Capital Project Close Out and Reallocation of Project Funds Budget Modification
Highway Department Budget Modification for Vehicle Purchases
Highway Department Informational on CDL Training Program

A. Nemi made a motion. C. Robins seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
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5:30 PM**

6. Board of Elections

- a. Approval of Voting Machine Agreement between the County of Niagara and the Niagara Falls, Lockport, North Tonawanda, Lew-Port, Newfane, Niagara Wheatfield, Roy-Hart, Starpoint School Districts and the Village of Youngstown. Administration Committee agreed to amend the presented resolution to exclude Niagara County's responsibility for transportation of the voting machines – W. Collins made a motion. I. Myers seconded it. Passed unanimously.

7. Mental Health

- a. Waiver of Residency Requirement for six (6) Vacant Licensed Clinician Positions - I. Myers made a motion. A. Nemi seconded it. Passed unanimously.

8. Adjournment

A motion was made by M. Grozio to adjourn. A. Nemi seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:18 p.m.

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA April 17, 2023

1. Call to Order

2. Approval of minutes from previous meeting

3. Sheriff

Res. – Extension of Forensic Firearms Consultant Agreement.

Res. – Budget Mod. Stop DWI Foundation Grant.

Res. – Budget Mod. Accept FY22 Stonegarden Grant

Res. – Accept Stop Violence Against Women Act Formula Grant.

Res. – Wilmac Sole/Single Source Designation for Upgrade of NICE System.

Res. – Stanley Security Single Source Designation for Security System Card Reader Upgrade

Committee Approval to Apply for Competitive Coverdell Grant.

Committee Approval to Apply for COPS Grant

Committee Approval to Apply for FY2023 SCAAP Grant.

4. Probation

Committee Approval – Renew RTA Grant 4/1/22-3/31/23.

5. Fire Coordinator

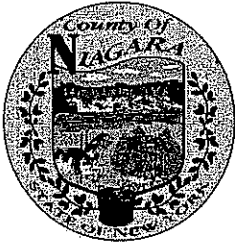
Res. – Award of Bid – EMS Software

Res. – Award of Contract – County Ambulance Services Medical Director



Community Services Committee
AGENDA - Meeting of April 17, 2023

- 1. Call to Order**
- 2. Approval of Minutes of February 13, 2023**
- 3. Department of Mental Health**
 - a) Budget Modification – Accept NYS OMH One-Time Only Funding for School Based Mental Health Clinic Services for Niagara County
 - b) Waiver of Residency Requirement for Registered Nurse and Senior Registered Nurse Positions
- 4. Department of Social Services**
 - a) Budget Modification – Emergency Rental Assistance Program
- 5. Motion to Adjourn**



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
MONDAY April 17, 2023
MEETING NO. 4
5:30 PM

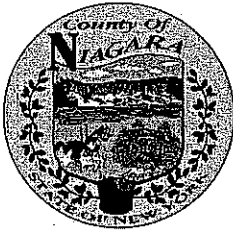
- 1. Call to Order**
- 2. Meeting Minutes – Approval**
- 3. Water District – Approval**
 - a. Capital Project Closeout – Water Pump Station HVAC Upgrades
- 4. Environmental/Solid Waste - Informational**
 - a. Charging Stations Initiative
- 5 Parks – Approval**
 - a. Anchoring Hope 5K Walk and Basket Raffle
 - b. Orleans Niagara BOCES Band Concert and Graduation Picnic
 - c. YMCA Fitness in the Park
 - d. Destination Niagara USA Fishing Tournament
 - e. Olcott Beach Car Show
 - f. NWAA Youth Flag Football – West Canal Marina Park
- 6. Building and Grounds - Approval**
 - a. Abolish One Head Cleaner II Position and Create and Fill One Cleaning Services Supervisor
- 7. Engineering – Approval**
 - a. Change Orders
 - i. Curtain Wall Renovation, Angelo Delsignore – North, South, and East – Change Order No.1 (Final)
 - ii. Angelo Delsignore Remaining Window Project Change Order No. 2 (Final)
 - b. Engineering – Amend Contract
 - i. Angelo Delsignore Roof Replacement Project Amendment No. 3
 - ii. Court House Boiler Replacement Professional Services Contract Amendment No. 2
 - iii. Carmen Rd Bridge over Johnson Creek Consultant Amendment No. 3
 - c. Approval of Contract
 - i. CER NY W1, LLC Impoundment Drawdown of the Burt Dam Reservoir
 - d. Award of Contract/Budget Modification
 - i. Purple Heart Veterans Monument Budget Modification and Approval
 - ii. Braley Road over the East Branch of Twelve Mile Creek Bridge Rail Design
- 8. Highway – Approval**
 - a. Award of Contract
 - i. Control of Roadside Vegetation
 - ii. County Road Painting and Striping

b. Bid Awards

i. Highway Materials

c. Budget Modification

i. ARPA Funding – Office of the Aging Vehicle



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: April 3, 2023

Department Submitting Agenda Item: Human Resources

Date of Committee Meeting: April 17, 2023

Title: Summer Hours - 2023

Brief Summary: Summer Hours schedule for the period June 25, 2023 through September 2, 2023. Hours of operation for participating departments will be 8:30 a.m. to 4:30 pm. This has been a tradition in Niagara County to have this summer schedule for those departments that participate. Those departments and employees appreciate the summer schedule.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

SUMMER HOURS – 2023

WHEREAS, the County has agreed to a ten-week period for a summer work schedule change and,

WHEREAS, it was agreed that this new schedule will apply only to those departments and employees who are on a Monday through Friday, 9:00 a.m. to 5:00 p.m. schedule, now, therefore, be it

RESOLVED, that effective June 25, 2023 through September 2, 2023 the work schedule of the County employees mentioned above will be 8:30 a.m. to 4:30 p.m. with the following regulations:

1. Any department required by local regulations or law to remain open until 5:00 p.m. may be exempt from this schedule.
2. Each Department Head is authorized to return to the 9:00 a.m. to 5:00 p.m. schedule if the new hours cause operational problems, or if the employees abuse the new work schedule.
3. This agreement is for the ten-week period as stated above and will not be repeated without further Legislative action.
4. Public notice of the hours will be posted in all County offices affected.
5. Any deviation from the above must be cleared with the Human Resources Department.

ADMINISTRATION COMMITTEE